Question: What is the IEEE Collabratec™ Privacy Policy? Will my information be secure?

Answer: The IEEE Privacy Policy (Privacy & Opting Out of Cookies) applies to the IEEE Collabratec™ service. All 3rd party services that may be optionally attached to IEEE Collabratec™ are governed by their respective policies. (e.g. LinkedIn, Facebook, Google, Zotero, etc.)

Governing IEEE Policies:
- IEEE Privacy Policy
- IEEE Terms and Conditions – IEEE Website Use
- IEEE Collabratec™ Terms of Use
- IEEE Copyright Policy

Q: What is IEEE doing to protect my privacy?

A: IEEE Security and IEEE Privacy policies govern this important topic. Further, the IEEE Collabratec™ profile and connection management tool provide each user with extensive control over the discovery, visibility and use (privacy) of their profile components (e.g. Bio, Education, Membership, Tele#, e-Mail address, etc.)

Control over what you may wish to share within, or optionally beyond, IEEE Collabratec™. Control and manage your profile content, and who is in your circle of communications; "My Connections, Members, All Collabratec and Public".

Q: How can I block someone from contacting me in IEEE Collabratec™?

A: The IEEE Collabratec™ connection management tool provides each user with extensive control over the discovery, visibility and use (privacy) of their profile components (e.g. Bio, Education, Membership, Tele#, e-Mail address, etc.), and allows you to decide which connection requests are to be “Accepted, Deferred, Declined, Blocked or Removed.”

Q: How does IEEE protect my Intellectual Property?

A: IEEE respects the rights of copyright holders and has implemented a policy that responds to possible violations of intellectual property rights.

IEEE Copyright Policy:

If you believe that your work has been copied in a way that constitutes copyright infringement, please review IEEE’s Copyright Policy to identify and provide the information required by the Online Copyright Infringement Liability Limitation Act of the Digital Millennium Copyright Act, 17 U.S.C. 512: For notice of claims of copyright infringement on or regarding these sites, IEEE's Copyright Agent can be reached as follows:

Copyright Agent
445 Hoes Lane
Piscataway, NJ 08854
Phone: +1 732 562 3966
Fax: +1 732 562 1746
E-mail: copyrights@ieee.org

Q: What are some Privacy & Security Helpful Practices?

A: Below are some Privacy & Security Helpful Practices;

- Create strong passwords by using phrases that mix capital and lowercase letters, numbers and symbols
- Change your password regularly, and refrain from using the same password on all the sites you visit
- Keep all software including your web browser, applications and anti-virus software up to date

- Before you enter sensitive data, look for evidence that a webpage is secure and legitimate (URL contains “https” and a “closed” padlock icon)

- Manage your account information and privacy settings from the profile management and account sections of your Settings page

- Only connect to people you know and trust

- Read the privacy policy and adjust the privacy settings for all services that you use

- Sign out of your account when done, especially after using a shared computer or device

If you have IEEE Collabratec™ related question, please visit the IEEE Support Center where you can search our Knowledgebase of frequently asked questions, chat with an agent, or submit e-mail. For related legal questions, please contact the IEEE Legal and Compliance Department at 3 Park Avenue, New York, NY 10016.